

# **CAPS Collaborative Board of Director's Meeting**

2 Narrows Road, Westminster, MA 01473

February 9, 2022

**Zoom Meeting**

## **Agenda**

1. Approval of Minutes: December 8, 2021 (voting item)
2. Fiscal Update
  - CAPS DESE Audit Memo
  - 2022 Budget Update
  - Finance Subcommittee
    - Replacement for Sue Koehler
    - Schedule preliminary budget meeting
3. Staffing (voting item)
  - New Hires: Summer LeCain, Interpreter DHHP Newton; Renee Long, COTA; Elizabeth Alves, Teacher of the Deaf; Autumn Shiftlett, Para, Sr. Senators; Jason Schwartz, Interpreter DHHP Newton; Sidney Tarbell, Para, Kelly Day Elementary.
  - Resignations: Deborah Page, Teacher Kelly Day Middle School (Retired); Tim Kinney, AT assistant; Tricia Carrier, LPN Senators; Jessica White, Teacher of the Deaf; Errika Gravlin, Para, Gateway Elem; Beth Robie, COTA; Carol Vautour Para, Kelly Day Upper Elem; Samantha St. Pierre, Para, Kelly Day Elem.
4. Subcommittee Reports:
  - Policy Subcommittee – no formal meeting
  - Finance Subcommittee – no formal meeting
  - Warrant Subcommittee – on going every other week
  - Facilities Subcommittee – no formal meeting
5. Executive Director's Report
6. Future Agenda Items
7. Adjourn