

CAPS Collaborative Board of Directors Meeting

2 Narrows Road, Westminster, MA 01473

February 08, 2023

ZOOM Meeting

Agenda

1. Approval of Minutes: January 11, 2023 (*Voting Item*)
2. Fiscal Updates
 - 2023 Budget Update
3. Staffing (voting item)
 - New Hires: Bonnie Choquette, SLPA; Patricia Jones, SLPA; Patricia Stacey, RN Senators.
 - Resignations: Tracey Butler, LPN; Jean Cullen, LPN; Nadia Rohlf, Para.
4. Subcommittee Reports:
 - Policy Subcommittee – no formal meeting, 01/11/23 follow up.
 - FMLA Policy (*Voting Item*)
 - Finance Subcommittee – no formal meeting, email discussion.
 - Audit Engagement Letter (*Voting Item*)
 - Line of Credit Increase (*Voting Item*)
 - Warrant Subcommittee – on going every other week
 - Facilities Subcommittee – no formal meeting
5. Executive Director's Report
6. Future Agenda Items
7. Adjourn