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## CAPS Collaborative Board of Directors Meeting

2 Narrows Road, Westminister, MA 01473

May 8, 2024

**ZOOM Meeting**

### Agenda

Approval of Minutes: April 3, 2024 (*voting item*)

#### Fiscal Update

- 2024 Fiscal Update
- 2024-2025 Budget Presentation
  - Approval of 2025 Operating Budget (*voting item*)
  - Approval of 2025 Capital Budget (*voting item*)

#### Staffing (*voting item*):

- New Hires: **Susan Vaillancourt**, Sub RN; **Shoua Fletcher**, Sub LPN; **Amber Unislawski**, ASL Interpreter; **Catherine Tan**, ASL Interpreter; **Roxanne Dunn**, LPN
- Resignations: **Summer Kai**, ASL Interpreter;

Reappointment of Treasurer Richard Sarasin FY 25 (*voting item*)

Appointment of Auditing Firm Roselli Clark & Associates FY 25 (*voting item*)

DESE Approved Collaborative Agreement

#### Subcommittee Reports:

- Policy Subcommittee – *policy meeting 05/08/24; policy updates*
- Finance Subcommittee – *budget public hearing 05/08/24*
- Warrant Subcommittee – *on going every other week*
- Facilities Subcommittee – *no formal meeting*

Executive Director's Report

Collaborative Executive Director Discussion

Adjourn