



2 Narrows Road, Suite C105, Westminster, MA 01473  
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**CAPS Board of Directors Meeting  
2024 Executive Director Interviews  
Meeting Minutes 5/30/2024  
In-Person Meeting**

**Call to order:** At 12:55 Chairperson Peter Stephens called the meeting to order.

**Members present:** Jennifer Storm, Pete Stephens, Elizabeth Zielinski, Jessica Reske, Mark Pellegrino, Matthew Ehrenworth

**Members absent:** Colleen Mucha, Christopher Casavant, Melissa Bible, Ruthan Petrino-Goguen

1. 1st interview started with Sheri D'Annolfo at 1:15pm.
2. 2<sup>nd</sup> interview started with Jennifer Kifer at 2:05pm.
3. Board Discussion started at 2:55pm.
4. A motion was made by Matthew Ehrenworth and seconded by Elizabeth Zielinski to hire Sheri D'Annolfo as the Executive Director starting July 1<sup>st</sup>, 2024.

Ash./West.	Yes	Mahar	Yes
Athol/Royalston	Yes	Orange	Yes
Fitchburg	Yes	Quabbin	Not Present
Gardner	Yes	Petersham	Yes
Leominster	Not Present	Winchendon	Not Present
Narragansett	Not Present		

Motion passed unanimously.

5. Pete Stephens will negotiate contract prior to July 1<sup>st</sup>, 2024 with Sheri D'Annolfo.
6. Adjourn: At 3:32pm Mark Pellegrino made a motion to adjourn, seconded by Elizabeth Zielinski. Motion passed unanimously.

Respectfully submitted,

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**Jennifer Storm**  
Recording Secretary

DocuSigned by:  
A handwritten signature in black ink, appearing to be 'Peter V. Stephens'.

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**Peter V. Stephens**  
Chairperson