



Director's Report

September 11, 2024

School Opening: CAPS All-Staff opening day was held on 8/26/2024 at Great Wolf Lodge. Breakfast was served followed by longevity recognitions for individuals employed by CAPS for the past 10, 15, 20, 30, and 40 years! New employees were introduced and special recognitions and thank-you's were delivered. All CAPS programs have started over the course of the past few weeks following along with host school calendars.

Student Enrollment: **189** Our opening day enrollment is in great shape. We had budgeted this year for 187 students and enrollment is currently over this and at an all time high. We have referrals for the Gateway, Senators, and Kelly Day programs and these programs have space to take additional students.

Staffing: We currently have ASL interpreter positions open in our middle and high school DHHP, a middle school paraprofessional opening, and a paraprofessional opening in Ayer. We also have a 1:1 LPN opening. We are still posting for a school psychologist and TVI.

Contracted Services Availability: We have 3 days of PTA services available for contract services and one day of PT services available. We also have OT and COTA availability. Our AAC//AT department is available for evaluations and consultation.

Update on Expansions:

- DHH (Pre-K): This classroom is scheduled to open 10/1/2024.
- Gateway (Elementary classroom): This classroom is scheduled to open October 1st. Referrals are currently being reviewed and intakes/interviews scheduled.
- Senators (Elementary classroom): This classroom is open and 4 students are enrolled and attending. This classroom has additional openings and we are expecting referrals.

Space: We continue to explore potential space for the Senators program. Space in the Gateway school is being modified to include more calming spaces and easier transitions within the building.

Fiscal Audit: The fiscal audit was completed last week. The report will be presented at the November board meeting.

Highlights and Initiatives: Open House/Meet the new Directors was held here at CAPS on August 18th. Families had the opportunity to stop by for a visit. Information around the new IEP was also available for families to review.

We are planning on resuming monthly networking meetings with area Special Education Directors. The meeting schedule and topics will be shared out next week.

Respectfully Submitted: Sheri D'Annolfo, Executive Director