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## **CAPS Collaborative Board of Directors Meeting**

2 Narrows Road, Westminister, MA 01473

May 21, 2025

**ZOOM Meeting**

### **Agenda**

#### Approval of Minutes:

- April 9, 2025 (*voting item*)

#### Fiscal Updates

- 2025 Fiscal Update

#### Draft Lease Agreement

- Recommendation from Facilities Subcommittee Meeting (*voting item*)

#### Staffing Updates

- New Hires (*voting item*)

#### Appointments

- Reappointment of Treasurer Richard Sarasin FY 26 (*voting item*)
- Appointment of Auditing Firm Roselli Clark & Associates FY 26 (*voting item*)

#### Subcommittee Reports:

- Policy Subcommittee – *no formal meeting*
- Finance Subcommittee – *no formal meeting*
- Warrant Subcommittee – *on going every other week*
- Facilities Subcommittee – *meeting held May 13, 2025; draft lease options*

#### Executive Director's Report

#### Future Agenda Items

#### Adjourn