



## Director's Report

### February 11, 2026

**Student Enrollment:** 212

**Program Referrals:** All programs have referrals.

**Staffing:** We currently have ASL interpreter positions open in our DHHP middle and high school programs. We have a teaching position open in the Kelly Day School and an open OT position. We have TVI, SLP, and SLPA positions posted to support district requests for contracted services. We have applicants for these positions and are actively interviewing candidates.

**Space:** The renovation of our space at 690 Mechanic Street in Leominster is complete. Our occupancy permit has been signed off, and our final inspection with DESE is scheduled for February 17th as we prepare to move staff and students to the McCaul School. We are looking to finalize our move over February break. We are excited to partner with Fitchburg Public Schools Nutrition Services to provide breakfast and lunch.

**Momentum:** Our application for adult programming is under review this quarter. We look forward to DDS approval soon.

**Contracted Services Availability:** CAPS AAC/AT department is available for evaluation and consultation.

**Budget FY2027:** CAPS leadership team has been working through the process of developing a proposed budget plan for FY2027. We plan to hold a finance subcommittee meeting in March and distribute the draft summary at an upcoming board meeting.

**Open Enrollment:** We are now in our open enrollment period for employee benefits, which runs through February 14. Health insurance rates will increase by 7%; however, all other insurance plans will remain on a rate hold.

#### Highlights and Initiatives:

- We've renewed our contract with the Cleartech Group for 3 additional years. We have been very pleased with the IT support they provide.
- CAPS has joined the North Central Massachusetts Chamber of Commerce.
- Grant Update: We were notified of the award of \$50,000 for FC 0213, Support Implementation of Updated Regulations Regarding Time-out Practices.
- CAPS leadership continues to participate in MOEC job-alike meetings as well as professional development offerings. We recently had the opportunity to tour the DDS and Massability programs at Valley Collaborative.

Respectfully Submitted: Sheri D'Annolfo, CAPS Collaborative, Executive Director