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## **CAPS Collaborative Board of Directors Meeting**

2 Narrows Road, Westminister, MA 01473

May 13, 2026

**Hybrid Meeting**

### **Agenda**

#### Approval of Minutes:

- April 8, 2026 (*voting item*)

#### Staffing Updates

- New Hires (*voting item*)

#### Budget and Fiscal Update

- 2027 Operating Budget (*voting item*)
- 2027 Capital Budget (*voting item*)
- 2026 Fiscal Update

#### Approved Signers

- Bank Accounts with TD Bank (*voting item*)

#### Treasurer

- Evaluation Tool and Discussion

#### Subcommittee Reports:

- Policy Subcommittee – *formal meeting held on May 5<sup>th</sup> 2026*
  - Code of Ethics/Conflict of Interest Policy – 1<sup>st</sup> Reading (*voting item*)
  - Executive Director Evaluation Policy – 1<sup>st</sup> Reading (*voting item*)
  - Non-Discrimination Policy – 1<sup>st</sup> Reading (*voting item*)
  - Restraint Policy – 1<sup>st</sup> Reading (*voting item*)
- Finance Subcommittee – *no formal meeting*
- Warrant Subcommittee – *on going every other week*
- Facilities Subcommittee – *no formal meeting*

Executive Director's Report by Sheri D'Annolfo

Future Agenda Items